



**American Society of Access Professionals**

1120 20<sup>th</sup> Street, NW  
Suite 750  
Washington, DC 20036-3441  
Fed ID #54-115-2815

Tel: 202-712-9054  
Fax: 202-216-9646  
E-mail: [asap@accesspro.org](mailto:asap@accesspro.org)  
Website: [www@accesspro.org](http://www@accesspro.org)

**ASAP Agency Memberships/Subscriptions**  
Membership Cycle - October 1 – September 30

All Agency members agree to abide by the Society’s Bylaws and to subscribe to the Society’s Statement of Principles. An agency member is any individual who is employed by an agency or agency component and has an interest in the FOIA, Privacy Act, records management or access to government information. An agency member includes, but is not limited to, those who are practitioners, attorneys representing FOIA and privacy interests, policy stakeholders, authors, and researchers. Agency members in good standing shall have voting privileges in the Society. Agency members shall receive all benefits and services of membership as such benefits are set forth by the Board, as well as any additional benefits as may be adopted by a majority vote of the Board of Directors.

1. Agencies may purchase ASAP Membership/Subscriptions in accordance with the below schedule.
2. The Agency must submit a roster in Excel format with individuals’ names, addresses (required by D.C. corporation law) and contact information, specifically email address.
3. The Agency may “switch out” individuals for training event registration or other membership services.
4. At the time of elections, currently specified individuals will be eligible to run for elected office and have voting privileges. Each individual is entitled to one vote.

All Agency members agree to abide by the Society’s Bylaws and to subscribe to the Society’s Statement of Principles. An agency member is any individual who is employed by an agency or agency component and has an interest in the FOIA, Privacy Act, records management or access to government information. An Agency member includes, but is not limited to, those who are practitioners, attorneys representing FOIA and privacy interests, policy stakeholders, authors, and researchers. Agency members in good standing shall have voting privileges in the Society. Agency members shall receive all benefits of membership as such benefits are set forth by the Board, as well as any additional benefits as may be adopted by a majority vote of the Board of Directors.

**Agency Membership/Subscription Fee Structure**

Up to 5 Memberships = \$300  
 Up to 10 Memberships = \$600  
 Up to 15 Memberships = \$900  
 Up to 20 Memberships = \$1,200  
 Up to 25 Memberships = \$1,500  
 Up to 30 Memberships = \$1,800

Up to 40 Memberships = \$2,400  
 Up to 50 Memberships = \$3,000  
 Up to 75 Memberships = \$4,500  
 Up to 100 Memberships = \$6,000  
 Over 100 Memberships = Contact ASAP at  
[ASAP@accesspro.org](mailto:ASAP@accesspro.org)